Policy Number: 2.3

**Originating Office:** Workforce Investment Support Services

**Subject:** Youth Standing Committee

**Approved:** GWDB – July 21, 2016

**Purpose:** Update Policy on Youth Council (Youth Standing Committee)

**Authorities/References:**
Workforce Innovation and Opportunity Act (P.L. Sec. 113-128), NPRM 20 CFR 681.100-120, TEGL 23-14, TEGL 8-15

**ACTION REQUIRED:**
Upon issuance bring this guidance to the attention of all WIOA service providers, LWDB Board members and any other concerned parties. Any local boards’ policies, procedures, and or contracts affected by this guidance are required to be updated accordingly.

**Background:** WIOA substantially changed the requirements for development and oversight of youth activities at the Local Board level. WIOA eliminates the requirement for Local Boards to establish a youth council. However, the Local Board may choose to establish a standing committee to provide information and to assist with planning, operational, oversight, and other issues relating to the provision of services to youth. If the Local Board does not designate a standing youth committee, it retains responsibility for all aspects of youth formula programs. This policy addresses the changes contained in WIOA.

**Policy and Procedure:**
*Local Workforce Development Board Requirements (WIOA Sec. 107(b)(4)(A)(ii) and 129(c)(3)(C), (CFR 681.110):*

Each Local Board in cooperation with the chief elected official may appoint a standing youth committee as a subgroup of the local workforce development board [$681.100].

Note: TEGL 23-14 states that an existing Youth Council may be designated as the Youth Standing Committee if they fulfill the requirements of the Youth Standing Committee.
Membership of the Youth Standing Committee (CFR 681.110)

(a) If a Local Board decides to form a standing youth committee, the committee must include a member of the Local Board, who chairs the committee, members of community based organizations with a demonstrated record of success in serving eligible youth and other individuals with appropriate expertise and experience who are not members of the Local Board (WIOA secs. 107(b)(4)(A) and (ii)).

(b) The committee should reflect the needs of the local area. The committee members appointed for their experience and expertise may bring their expertise to help the committee address the employment, training education, human and supportive service needs of eligible youth including out-of-school youth. Members may represent agencies such as education, training, health, mental health, housing, public assistance, and justice, or be representatives of philanthropic or economic and community development organizations, and employers. The committee may also include parents, participants, and youth. (WIOA sec. 129(c)(3)(C))

(c) A Local Board may designate an existing entity such as an effective youth council as the standing youth committee if it fulfills the requirements above in paragraph (a) of this section.

Purpose of the Standing Youth Committee (CFR 681.120)

Under the direction of the Local Board, a standing youth committee may:

(a) Recommend policy direction to the Local Board for the design, development, and implementation of programs that benefit all youth;

(b) Recommend the design of a comprehensive community workforce development system to ensure a full range of services and opportunities for all youth, including disconnected youth;

(c) Recommend ways to leverage resources and coordinate services among schools, public programs, and community-based organizations serving youth;

(d) Recommends ways to coordinate youth services and recommend eligible youth service providers; and

(e) Provide on-going leadership and support for continuous quality improvement for local youth programs;

(f) Assist with planning, operational, and other issues relating to the provision of services to youth; and

(g) If so delegated by the Local Board after consultation with the Chief Elected Official (CEO), oversee eligible youth providers, as well as other youth program oversight responsibilities